



BT Business Paper- Free Billing

1. General description

- 1.1 The Customer agrees to receive bills for specified BT accounts (as agreed) via the online billing service in place of existing paper bills subject to the Conditions.
- 1.2 The online billing service is only available to customers who have a BT business tariff option.
- 1.3 The Customer must have an e-mail address. The Customer agrees to maintain the billing e-mail address, as held against the Customer's bt.com profile. This will be the only means by which BT will inform the Customer that a bill is available to view.
- 1.4 Bills will be held online for a maximum of 15 months. The Customer may print or save bills via the Internet Browser if a paper record is required for business use (VAT) or other reasons.

2. Monthly Payment Plan

For Customers with Monthly Payment Plan:

- 2.1 Payments can be made using the online Debit Card payment option. The payment will be shown on the next e-bill.
- 2.2 A new order may lead to a separate bill being produced requiring settlement outside normal monthly payments arrangements. If such a payment is due, it must be paid within 14 days of receipt of the e-bill using the online Debit Card payment option or Internet/Telebanking.

3. Restrictions and limitations

- 3.1 Split bills showing call charges and rentals separately are not available.
- 3.2 The online billing service is not available for Customer accounts included in a consolidated billing service provided by BT to the Customer.
- 3.3 BT may withdraw the online billing service if the Customer moves premises.
- 3.4 Bills are only available in English.

4. General

- 4.1 BT reserves the right to withdraw the online billing service without notice and return the Customer to paper billing in the event of any breach of the Conditions.
- 4.2 BT reserves the right to withdraw the online billing service without notice in the event of any payment default on any of the Customer's BT bills.
- 4.3 The Customer may withdraw from the online billing service at any time by contacting ebilling4business@bt.com or 0800 328 9643 (between 8am and 6pm Monday to Friday)
- 4.4 All enquiries to do with online billing service should be directed to ebilling4business@bt.com or 0800 328 9643 (between 8am and 6pm Monday to Friday)

Changing the Conditions

- 4.5 BT can change the Conditions at any time and will publish any change in line with clause 4.6.
- 4.6 BT will publish any changes online at www.bt.com/pricing (or any other online address that BT may advise the Customer) as follows:
 - (a) for changes that are to the Customer's significant detriment, at least one month before the change is to take effect; and
 - (b) for all other changes at least one day before the change is to take effect.

5. Definitions

In the Conditions the following terms have the meanings shown next to them:

BT means British Telecommunications plc of 81 Newgate Street, London EC1A 7AJ, registered in England No. 1800000.

Conditions mean these Conditions for BT Business Paper- Free Billing.

Customer means the party with whom BT contracts to provide the Service.